

# St. Paul's Preparatory Academy

## Authorization for Administration of Medication

All medication should be given outside of school hours if possible. Only medication which is required to enable a student to stay in school may be given at school. Three-time a day medications can be given before school, after school, and at bedtime. If necessary, medication can be given at school under the following conditions:

1. Medications must be in original, properly labeled containers, and brought to school by an adult. Ask your pharmacist to supply two (2) labeled bottles for this purpose. Medicines sent in baggies or unlabeled containers will not be given.
2. Medications will not be given without a specific written request signed by at least one parent or legal guardian and a physician. This request should be made on the appropriate form below.
3. Medications may be given by a medically untrained person.
4. All medications must be kept in the office, except for students who are required by a doctor to carry an inhaler on their person. Another inhaler must be kept in the office. If a student allows another person to use the inhaler, the privilege will be revoked.
5. Please notify the administration if your child requires long-term medication, any special health care procedures, or monitoring.

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### REQUEST FOR ADMINISTRATION OF MEDICATION AT SCHOOL

Student \_\_\_\_\_ Date \_\_\_\_\_

Teacher \_\_\_\_\_ Grade \_\_\_\_\_

Physician \_\_\_\_\_ Phone \_\_\_\_\_

Physician's Signature \_\_\_\_\_

Medication	Dosage	Time(s)	Comments
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I give permission for the prescribed medication to be given at school to my child.

Parent or Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Day Phone \_\_\_\_\_